

INTERMEDIATE UNIT I

Fayette-Greene-Washington

ONE INTERMEDIATE UNIT DRIVE
COAL CENTER PA 15423-9642
TELEPHONE 724-938-3241
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LAWRENCE J. O'SHEA
Executive Director

EMPLOYEE BEREAVEMENT LEAVE

Name: _____

Position: _____

Day(s) Absent: _____

Relationship to Relative: _____

Employee's Signature and Date: _____

Executive Director's Signature and Date: _____

Please submit one copy to the Executive Director and keep one copy for your records. Please attach documentation for absence with this form, i.e. obituary notice.

HR-6
(White)

Intermediate Unit I does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification in its educational programs, activities or employment practices.