

INTERMEDIATE UNIT 1

TITLE: ORGANIZATION

ADOPTED: August 12, 2004

REVISED:

	005. ORGANIZATION
	Section 1. <u>Organization Meeting</u>
SC 421, 960	The Board members shall meet and organize annually during the regularly scheduled Board meeting in June. Notice of the time and place of the organization meeting shall be given to all Board members by mail at least five (5) days before the proposed meeting by the Board Secretary.
	Section 2. <u>Order</u>
SC 426	The organization meeting shall be called to order by the President, who shall preside over the election of a temporary Chairperson. The temporary Chairperson shall call for nominations for President, Vice-President, Secretary and Treasurer.
	Section 3. <u>Officers</u>
	Election of officers shall be by a majority vote of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two (2) candidates who received the greatest number of votes.
SC 960, 962	a. The Board shall annually, during the month of June, elect from their members a President and Vice-President who shall serve for one (1) year.
SC 962	b. The Board shall annually, during the month of June, elect a Treasurer who shall serve for one (1) year. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth, and shall not be a member of the Board.
SC 438, 962 Pol. 811	The Treasurer shall not enter upon his/her duties until furnishing bond in accordance with law and with Board approval.
SC 962	c. The Board shall, during the month of June, elect a Secretary who shall serve a term of one (1) year and shall not be a member of the Board.

<p>SC 431, 432 Pol. 811</p>	<p>The Secretary shall not enter upon his/her duties until furnishing bond in accordance with law and with Board approval. The Secretary shall be compensated in the manner and at the rate determined by the Board.</p>
<p>SC 514 Pol. 006</p>	<p>Vacancies in any office shall be filled by Board action, and such appointed officers shall serve for the remainder of the unexpired term.</p>
<p>SC 964</p>	<p>Officers of the Board may be removed from office for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the officer charged shall have been given due notice of the reasons and an opportunity for a hearing. Removal shall be approved by the affirmative vote of a majority of the full number of school directors.</p>
<p>SC 2401</p>	<p>Section 4. <u>Appointments</u></p>
<p>SC 516</p>	<p>The Board may appoint:</p>
<p>SC 963</p>	<p>a. Solicitor.</p>
<p>SC 514</p>	<p>b. Independent auditor.</p>
<p>SC 963</p>	<p>c. Delegates to a state convention or association of school directors.</p>
<p>SC 514</p>	<p>d. Assistants, clerks and other employees the Board deems necessary.</p>
<p>SC 964</p>	<p>Appointees of the Board may be removed from office for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the appointee charged has been given due notice of the reasons and an opportunity for a hearing. Removal shall be approved by the affirmative vote of a majority of the full number of members of the Board.</p>
<p>SC 106</p>	<p>Section 5. <u>Resolutions</u></p>
<p>SC 421</p>	<p>The Board may at the organization meeting, but shall prior to July 1 next following, designate a:</p>
<p>SC 964</p>	<p>a. Depository(s) for funds of the Intermediate Unit.</p>
<p>SC 106</p>	<p>b. Newspaper(s) of general circulation as defined in law.</p>
<p>SC 421</p>	<p>c. Normal day, place and time for regular meetings for the fiscal year.</p>

<p>SC 961 Title 22 Sec. 17.2, 17.4</p> <p>School Code 106, 324, 401, 402, 404, 405, 406, 421, 426, 434, 436, 438, 508, 514, 516, 621, 683, 1089, 1410, 2401</p> <p>Board Policy 006, 811</p>	<p>Section 6. <u>Committees</u></p> <p>The President may appoint and charge such committees as necessary for the proper conduct of the business of the Board.</p> <p>Section 7. <u>Conventions</u></p> <p>The Board may direct the Executive Director to call a convention in accordance with law and State Board regulations.</p> <p>Section 8. <u>Advisory Council</u></p> <p>Each intermediate unit shall have an Advisory Council composed of all district Superintendents within the Intermediate Unit, to serve in an advisory capacity to the Executive Director.</p> <p>The Executive Director of the Intermediate Unit shall serve as chairperson of the Advisory Council.</p>
--	---