

INTERMEDIATE UNIT 1

TITLE: HEALTH SERVICES/MEDICAL RECORDS

ADOPTED: September 28, 2006

REVISED:

209. HEALTH SERVICES/MEDICAL RECORDS	
<p>1. Purpose SC 1401-22</p>	<p>The Board shall require that students attending programs operated by the Intermediate Unit comply with state law and the policy of the member district governing health examinations.</p> <p>The Intermediate Unit shall provide required medical and dental examinations for students enrolled in Intermediate Unit programs, when necessary.</p>
<p>2. Authority</p> <p>SC 1401, 1402 1403</p>	<p><u>Medical Records</u></p> <p>Any eligible young child, as that term is defined in 22 PA Code 14.101, shall provide a complete medical record to the Intermediate Unit prior to receipt of special education services available by law to said child. It is understood that this directive is primarily aimed at and promulgated for said child's parents or legal guardians who shall be responsible for providing the complete medical records.</p>
<p>SC 1402, 1403, 1405, 1406, 1407, 1409, 1419</p>	<p><u>Confidentiality of Records</u></p> <p>All health records established and maintained shall be held confidential. The contents of such records shall be released only when necessary for the health and welfare of the student or at the request of the parent(s)/guardian(s).</p>
<p>Pa. Code Title 22 Sec. 7.13 Title 28 Sec. 23.2, 23.44 Pol. 216</p>	<p>The Intermediate Unit shall request all medical records from the previous school district or Intermediate Unit previously attended by the student. Such health records will be maintained for a period of at least five (5) years after the student ceases to be enrolled. The Intermediate Unit may release the student's health records, or a portion thereof, to the student's parent(s)/guardian(s) if the student does not enroll in an elementary school in Pennsylvania. When a student withdraws from a program operated by the Intermediate Unit, the health records will be forwarded to the last known school district of residence.</p>

<p>3. Delegation of Responsibility</p>	<p>The Executive Director or designee shall be responsible for developing procedures to be followed regarding student health records and for reporting and treating accidents and injuries.</p>
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