

**Intermediate Unit 1
Southwestern Local Task Force
Thursday, March 6, 2008**

Minutes

Sue Schmidt called the meeting to order at 7:06PM

In attendance were: Sue Schmidt, Scott Martin, Toni Lozar, Cecelia Mallamo, Rikki Swaney, Anita Walters, Christy Lewis, Shari Mamas and Laura Walters.

Old Business

Sue advised the group that the parent complaint form that Anita created would be used as an intake form.

New Business

Sue reviewed the information that was handed out in the packet. She also reminded everyone that the PEAL conference is being held next week on the 11th and 12th.

Anita gave a report on the state task force conference: They discussed the survey's being mailed and returned. Our task force still needs to return it. There was a mention in the survey about the daytime meetings being the best for the force. There is a concern that the governor's office is still not being represented at the State Task Force. There is a new person in office now so hopefully there will be better results now. There comments about parent complaints and that task force is not the place for complaints. Parents should be referred to SPOC. It is the single point of contact for your area. Our area SPOC is Tyann Neal. Typically Toni gives parents advice and refers them to Tyann if necessary. There were a lot of discussions about the ARC's. The IU assumed the clerical work but most of the ARC's are doing it now. Washington ARC is now looking into taking over the Task Force. Most IU's only provide a location for the meeting and the ARC provides the clerical work and refreshments. It may be a possibility in the future that the ARC will be taking over the Local Task Force. Each task force follows its own bi-laws. Our task force needs to look at ours and make some revisions.

Cecilia mentioned starting a parent group in Washington County. Sue said she spoke with a parent who said that Coal Center is too far to travel. Anita advised the group that it is the most centrally located area for the three counties that the Southwestern Local Task Force has to cover.

Shari Mamas gave a great presentation on "Effective Communication". She answered many questions asked by the members in attendance.

The next meeting will be held April 3, 2008 at 10:00 AM at the IU1 Central Office. With there being no further business, Sue motioned to adjourn the meeting. Toni seconds the motion and the meeting adjourned at 8:45 PM.