

Indicator 13 IEP Review Checklist 2009-2010

LEA Name: _____ Teacher Name: _____

Date: _____ Pre-Review Post-Review

Name of Reviewer(s): _____ Reviewer: Self IU PaTTAN
 Special Education Administrator

Special Education Administrator Signature: _____

Rate each item within a section as 'Yes' if all components in the question are evidenced in the IEP and other documentation. If any part is absent, rate the item as 'No.' Apply this approach to each item unless otherwise directed in the question. At the end of a section, review the instructions to determine if, overall, the summary rating for the section is 'Yes' or 'No'. Please read the directions carefully for each section, as determinations of summary ratings vary, depending on the items.

1. Is there evidence that the measurable postsecondary goal(s) were based on age appropriate transition assessment? §300.320(b)(1) – PA Compliance File Review Question # 289							
Locate assessment information in the student's ER, RR, and/or IEP Present Levels (section II of the IEP)	Yes	No					
• Were age-appropriate transition assessments conducted?							
• Are present education levels based on transition assessment data (e.g., data regarding student needs, strengths, preferences, and interests, etc.)?							
Summary rating: If the answer to <u>both</u> questions is yes, check Yes. Otherwise, check No			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	Yes	No		
Yes	No						
Comments:							

2. Is (Are) there an appropriate measurable postsecondary goal or goals that covers education or training, employment, and, as needed, independent living? 20 USC 1414 614(d)(1)(A)(i)(VIII)(aa) – PA Compliance File Review Question # 290							
Locate the transition component of <u>this year's</u> IEP (section III of the IEP) and IEP Present Levels (section II of the IEP)	Yes	No					
• Is there a post-secondary goal for Education/Training or a statement that the area was addressed by the IEP team?							
• Is there a post-secondary goal for Employment or a statement that the area was addressed by the IEP team?							
• Is there a post-secondary goal for Independent living or a statement that the area was addressed by the IEP team?							
• Will all goals occur after the student graduates from high school?							
• Do present education levels address all 3 post-secondary goal areas?							
Summary rating: If the answer to all questions is yes, check Yes. Otherwise, check No.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	Yes	No		
Yes	No						
Comments:							

3. Is there evidence that the postsecondary goal or goals that covers education or training, employment, and, as needed, independent living are updated annually? (20 U.S.C. 1416(a)(3)(B)) PA Compliance File Review Question # 291									
Locate the transition component of the previous year's IEP (section III of the IEP)	Yes	No							
<ul style="list-style-type: none"> • Was the student of transition age by the date of the prior IEP? <ul style="list-style-type: none"> • <i>If no, skip the remaining items in this section.</i> • Is there a post-secondary goal for Education/Training or a statement that the area was addressed by the IEP team? • Is there a post-secondary goal for Employment or a statement that the area was addressed by the IEP team? • Is there a post-secondary goal for Independent living or a statement that the area was addressed by the IEP team? • Are goals updated annually based on formal or informal assessment data? • Will all goals occur after the student graduates from high school? • Do present education levels address all 3 post-secondary goal areas? 									
Summary rating: If the answer to the first question is No, check N/A. If the answer to all questions is yes, check Yes. Otherwise, check No.			<table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/A</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Yes	No	N/A			
Yes	No	N/A							
Comments:									

4. Is there evidence that the student was invited to the IEP meeting? 20 U.S.C. 1416(a)(3)(B) - PA Compliance File Review Question # 247		
Locate the IEP invitation letter	Yes	No
Was the student invited to the IEP meeting?		
Comments:		

5. For transition services that are likely to be provided or paid for by other agencies, is there evidence that representatives of the agency(ies) were invited with parent consent to the IEP meeting? §300.321(b)(3) - PA Compliance File Review Question # 246									
Locate the IEP invitation or IEP Signature Page	Yes	No							
<ul style="list-style-type: none"> • Were representatives from other agencies invited to the IEP meeting with parental consent? <i>If yes, skip the remaining items in this section.</i> <ul style="list-style-type: none"> ○ Was it too early to determine that outside agency involvement was needed? ○ OR - Was it unlikely that an outside agency would be providing or paying for services? ○ OR - Did parents refuse to consent to inviting outside agency personnel? 									
Summary rating: If the answer to the first question is yes, check Yes. If the answer to any of the last 3 questions is yes, check N/A. Otherwise, check No.			<table border="1"> <tr> <td>Yes</td> <td>No</td> <td>N/A</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Yes	No	N/A			
Yes	No	N/A							
Comments:									

6. Is there evidence that transition services include courses of study that focus on improving academic and functional achievement and will reasonably enable the student to meet his/her postsecondary goals? §300.320(b)(2) PA Compliance File Review Question # 292a

Locate the transition component of the IEP (section III of the IEP) for each postsecondary goal area targeted	Yes	No	N/A		
• Are the courses listed by name?					
• Do the courses align with the students postsecondary goals?					
• If the student's schedule has changed for any reason, has the IEP been updated to reflect those changes?					
Summary rating: If the answer to the first 3 questions is yes, check Yes. If the answer to the 3rd question is yes or N/A and all others are yes, check Yes. Otherwise, check No.				Yes	No
Comments:					

7. Are there transition services in the IEP that focus on improving academic and functional achievement that will reasonably enable the student to meet his/her postsecondary goals? 20 USC 1401 602(34)(A) PA Compliance File Review Question # 292b

Locate where transition services and activities are listed on the IEP (section III of the IEP)	Yes	No		
• Is there at least one of the following listed in association with each postsecondary goal: instruction, related service(s), community experience, development of employment and other postsecondary adult living objectives, acquisition of daily living skills, provision of a functional vocational evaluation? (If no go to the summary rating)				
• Is at least one of the above a "service"? (related to a skill deficit area)				
• For each postsecondary goal(s), is there at least one "service" that is directly linked to a measurable annual goal?				
Summary rating: If the answer to <u>all</u> questions is yes, check Yes. Otherwise, check No.			Yes	No
Comments:				

8. Is (are) there measurable annual IEP goal(s) that will reasonably enable the child to meet the postsecondary goal(s)? Indicator 13 language - PA Compliance File Review Question # 292c				
Locate the transition component of the IEP (section III of the IEP).	Yes	No		
• Is there at least one annual goal for each postsecondary goal on the "grid"?				
Now locate the annual goals pages in the IEP. (section V of the IEP)				
Locate the specific annual goal that relates to the transition postsecondary goal (as indicated on the grid).	Yes	No		
• Do all annual goals contain:				
• a condition?				
• the student's name?				
• clearly defined behavior?				
• performance criteria? (must include all three parts)				
o level of performance (how well?)				
o number of times needed to demonstrate mastery (how consistently?)				
o evaluation schedule (how often will student be evaluated?)				
Summary rating: If the answer to <u>all</u> questions is yes, check Yes. Otherwise, check No.			Yes	No
Comments:				

Summary: Does the IEP meet the requirements of Indicator 13?				
Count the numbers of Yes, No, and N/A summary ratings and record below.				
	# of responses			
Yes				
No				
N/A				
Total: <i>If your total does not equal 8, count again.</i>				
Summary rating: If the answer to all 8 questions is yes or N/A, check Yes. Otherwise, check No.			Yes	No
Comments:				